



### **2023-2024 Title I Parent and Family Engagement Plan**

**School Name: Richard L. Sanders School**

**Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**

School's Mission Statement: The mission of Richard L. Sanders is that all students will master the academic, behavioral, and affective skills necessary to grow into successful adults preparing them for college, career, and life.

Measurable Outcomes: Learning gains in Math and ELA will be achieved by 65% or more students at RLS by May 2024.

#### **Building Capacity of Families**

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Based on the data from the Comprehensive Needs Assessment, please complete the [Family Engagement Planning Sheet](#) for an upcoming event that will be directly tied to the measurable outcome(s) above.

<b>Staff Professional Development related to Family Engagement</b>
Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]
How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?
During weekly PLCs, each team will be required to contact parents. Every week they are to update that log documenting which parents they have contacted and for what purpose. This will ensure that at some point every family is being contacted by a teacher. Additionally, all staff is being paid to return to school two days early. During this time staff will have various professional development trainings that revolve around family engagement and other pertinent school information.

<b>Title I Annual Parent Meeting Experience</b>
Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].
How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?
During the event there will be paper surveys passed out to gather feedback from all families. There will also be a QR code presented that can be used in lieu of the paper survey. These surveys will be treated as a ticket out the door, with every family needing to complete it before leaving. The feedback on the survey will be used to plan future events, i.e. the quarterly mini workshops we will present.
How will you address barriers to increase attendance and academic support at home?
We will address barriers to increase attendance and academic support at home by hosting quarterly parent mini workshops. These workshops will have to bridge the gap between school and community. It will focus on families being intrical partners in their child's education. We will also use PBS to incentives students who show an improvement in attendance and those who have perfect attendance.

How will you get the information home to parents using various modalities who do not attend?

We will post messages on our marquee, send home flyers, compose emails and send robo calls. Teachers will also make personal calls to parents on a weekly basis while they are in PLCs.

### **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Parents will learn this information in the quarterly parent workshops. There will also be phone calls home from various staff members, flyers sent home by hand and mail and emails sent out.

### **Flexible Parent Meeting**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Our quarterly workshops will happen on various days, at various times. A survey will be sent out to parents inquiring about their availability. The responses will be used to schedule the date and time of the events. We will also offer a Zoom version, so parents can log on virtually to obtain the provided information.

**Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

The school will provide full opportunities for participants in parent and family engagement activities by strategically scheduling them based on the needs of our families. We will offer virtual sessions, morning and evening sessions. Currently, we do not have any ELL students, but if we were to acquire any we would have a translator present to share all information that parent(s). There will always be multiple staff present so families will be able to ask any questions. We will hand out flyers with a summary of important information and we will share the workshop Powerpoint with parents.